

Coaches and Manager Roster View Instructions- Recreational Program

Effective with the opening of the Spring 2018 Recreational Program registration, MSI will be using the "Bonzi" (a Blue Star Sports company) registration and database system for all MSI programs. (Korrio ceased doing business in September 2017.)

Note: Rosters for teams new to MSI will not be available for viewing until around the first week of March (spring season) or the first week of August (fall season).

To view their team roster in the Bonzi/Blue Star system, coaches and managers should follow these steps:

- 1) Once you are registered AND added to your team by MSI, you will be sent an email informing you that you have been assigned to your team. At the bottom of the email, there is a link "Click here to accept this invitation". (If you think you missed the email, check your "other" or "junk" folder to see if it may have gone there. If you can't find it, contact the MSI office at the email address or number below and ask that it be resent.)
- 2) Click on the link and log in with the user name and password you used to access your Bonzi member account. Once you have successfully logged in, this will take you to your Bonzi team page.
- 3) To access your team roster for the upcoming season, click on "roster" on the left hand side of the page. The players reflected roster have already registered and have been placed on your team. Parents of those players will also be included on the list.
- 4) Under the name of the team, you will see a link to "print rosters and medical release forms". There are a few different versions of the roster but the Bonzi team roster will include names, email addresses and phone numbers of both parents and players who have been registered and placed on your team.

Important Notes

- a) *There is a delay of 24-48 hours before a registered player is placed on your team. Also note that there is a similar delay after your coach or manager registration before you are placed on your team.*
- b) *Parents and players will not be able to log in or view their Bonzi team page until rosters are opened in early March for all team members. Coaches can use the Bonzi team functionality to email players and parents, however.*
- c) *Stay tuned for additional information and guidance about how to fully utilize use your Bonzi team page functionality.*

For assistance in accessing your team roster, please contact MSI at 301.762.4674 or msi@msisoccer.org. Our office is open on Mondays, Tuesdays, Thursdays and Fridays from 10:00 a.m. until 4:00 p.m.